

# Mandatory Disclosure (2019-2020)

## 1.Name of the Institution

- **SADASIVAM KATHIRKAMAVALLI POLYTECHNIC COLLEGE**

**27.SERUMANGALAM-1,MANNARGUDI-614014**

**LOA: F.No.TN / NDIP / 2010-2011 / 037/ 7109**

**F.No. Southern / 1- 3511366729 / 2018 / EOA**

04367 265105, 04367-265108 [skpc888@yahoo.com](mailto:skpc888@yahoo.com)



## 2.Name and address of the Trust/Society/Company and the Trustees

- Indra Gandhi Educational Trust, 1b,East West Sathara Street, Mannargudi-614001,  
04367 - 227997

## 3.Name and Address of the Vice Chancellor/Principal/Director

- Thiru.P.S.RAJENDRAN (PRINCIPAL)  
7/13, Gokulam nagar 2<sup>nd</sup> street,  
Karikulam, Kumbakonam, Thanjavur.  
Mobile Number: 9080897088

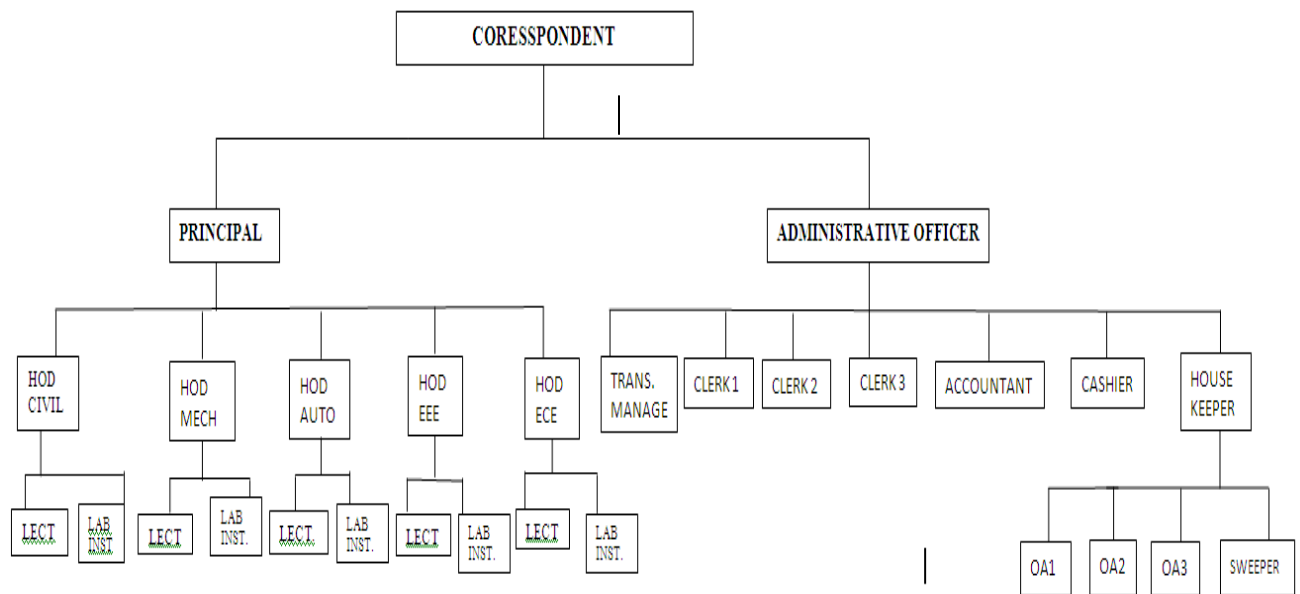
## 4.Name of the affiliating University

- Directorate of Technical Education - Chennai

## 5.Governance

- Members of the board and their brief background  
**Dr.G.Sadasivam, M.A., M.Ed., M.Phil., Ph.D., Chairman**  
**S.Kathirkamavalli M.Sc., TTC Member**  
**Dr.S.Saravanakumar Chowdry B.E., M.Tech., MBA., Ph.D Member**

- Members of Academic Advisory Body-Monthly once
- Frequently of the Board Meeting and Academic Advisory Body-For every 2 weeks
- Organizational chart and processes



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- Nature and Extent of involvement of Faculty and students in academic affairs/improvements-
  - Mechanism/Norms and procedure for democratic/ good Governance-
  - Students Feedback on Institutional Governance/ Faculty performance-
  - Grievance Redressal mechanism for Faculty, staff and students
  - Establishment of Anti Ragging Committee

S.No	Name	Profession	Associated with Member
1	Mr. P.S. Rajendran	Principal	Chairman
2.	Miss. N. Poonkuzhali	HOD/Civil	Members
3.	Mr. T. Palaniyappan	HOD/EEE	Members
4.	Mrs. M. Priya	HOD/ Basic Engg	Members
5.	Mr. P. Somesh	DME III	Members
6.	Miss. J. Sneka	DCE II	Members
7.	Miss. V. Nathiya	ECE III	Members
8.	Mr. K.Dinesh	EEE III	Members
9.	Mr. Durai	Reported/Daily thanthi	Members
10.	Mrs.M.Jayanthi	Inspector of Police Vaduvur station	Members
11.	Mr. S.Ramaiyan	Deputy Thasildar	Members

### Anti – Ragging Squad

S.No	Name	Profession	Associated with Member
1	Mr. P.Senguttuvan	Physical Director	Head of the Ragging Squad
2.	Mr. X.Felix	Lecturer/EEE	Squad
3.	Mr. S. Surendar	HOD/Mechanical	Mr. S. Surendar

- Establishment of Online Grievance Redressal Mechanism  
**Dr. S. Sharmila Tagore Professor, SK Arts College, Mannargudi.**  
**Dr. Nesamani Sheela Retired Professor, SK Arts College, Mannargudi**  
**Mr. S. Murugaiyan Retired Principal**  
Establishment of Grievance Redressal committee in the Institution and Appointment of OMBUDSMAN by the University  
**Dr.Rama Gurunathan Retired Principal / Professor**  
**No. 2, Keelavasal, Thanjavur.**

- Establishment of Internal Complaint Committee(ICC)  
Mr.D.Ragavendran  
Mr.N. Pugazhendhi  
Ms.N. Poonkuzhali  
Mr.X.Felix  
Mrs.C. Kannagi
- Establishment of Committee for SC/ST  
Mr. S.Ramaiyan.  
Mr.S.Surendar  
Mr.S.Silambarasan  
Mr. N.Vetriselvan

## 6.Programmes

- Name of Programmes approved by AICTE – Diploma Engineering and Technology
- For each Programme the following details are to be given:

Name of the course	DCE	DME	DAE	DEEE	DECE	
Number of seats	60	120	60	60	60	
Duration	3	3	3	3	3	
Cut off mark	255	300	250	270	250	
Fees for semester	14000	15000	10000	13000	6500	
Placement details	10	60	10	20	20	

## 7. Faculty

- Branch wise list Faculty members:
- Permanent Faculty

### CIVIL DEPARTMENT

S.No	Name	Designation
1.	N. POONKUZHALI	HOD
2.	N.SHOBANA	LECTURER
3.	N. PUGAZHENDHI	LECTURER
4.	G. SWATHI	LECTURER
5.	N.KAVITH	LECTURER

## MECHANICAL DEPARTMENT

S.No	Name	Designation
1	P.S.RAJENDRAN	PRINCIPAL
2.	S. SURENDAR	HOD
3.	S. SILAMBARASAN	LECTURER
4.	D. RAGAVENDRAN	LECTURER
5.	S. SHAKE MYDEEN	LECTURER
6.	V.R.KARTHIKEYAN	LECTURER
7.	M.UMASEKAR	LECTURER
8.	S.JAYENDRAN	LECTURER
9.	S.SARATHKUMAR	LECTURER
10	R.VEERARAMKUMAR	LECTURER
11.	J.JESTIN	LECTURER
12.	T.ABRAHAM	INSTRUCTOR
13.	M.SARAVANAKUMAR	INSTRUCTOR

## AUTOMOBILE DEPARTMENT

S.No	Name	Designation
1.	M. DINESHKUMAR	HOD
2.	P.PRAVEENKUMAR	LECTURER
3.	G.SUBRAMANIYAN	LECTURER
4.	N. VINOTH	LECTURER
5.	B. ARUL	LECTURER

## EEE DEPARTMENT

S.No	Name	Designation
1.	T. PALANIYAPPAN	HOD
2.	X. FELIX	LECTURER
3.	R.SANTHAMEENA	LECTURER
4.	R. KARTHIK	LECTURER
5.	U.VIJI	LECTURER
6.	M.ARUNKUMAR	LECTURER

## ECE DEPARTMENT

S.No	Name	Designation
1.	C. KANNAGI	LECTURER
2.	K.KARTHIKA	LECTURER
3.	K. SONIYA	LECTURER
4.	S. JAYASHREE	LECTURER
5.	S.PRABHAKARAN	LECTURER
6.	B.SIVASHANKARI	LECTURER
7.	M.KARTHIGA	INSTRUCTOR

## FIRST YEAR

S.No	Name	Designation
1.	N.PRIYA	HOD
2.	N.VETRISSELVAN	LECTURER
3.	G. ILAYARAJA	LECTURER
4.	M. VIJAYAKUMAR	LECTURER
5.	A.LAKSHMIDEVI	LECTURER
6.	A. SUDHA	LECTURER
7.	N. KARTHIKEYAN	LECTURER
8.	M. MEHARUNISHA	LECTURER
9.	V. YAMUNA	LECTURER
10.	K.SATHYA	LECTURER
11.	K.SURESH	LECTURER
12.	J.SIVAKUMAR	LECTURER

- Number of Faculty employed and left during the last three years – 12

### 8. profile of Principal:

Name : P.S. Rajendran

Date of birth : 02.04.1959

Unique Id : 1-3778579168

Education Qualification : M.Tech.,

Work Experience : 10 yrs

Teaching : 20 yrs

Area of Specialization : Mechanical

Course taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate

Diploma level : Post Graduate Diploma

Research guidance : Nil

Projects Carried out : Nil

Patents : Nil

Technology Transfer : Nil

Research Publications : Nil

No.of Books published with details: Nil

### 9. Fee:

- Details of fee, as approved by State Fee Committee, for the Institution  
Maximum Rs.30000/- fixed by the Government.
- Time Schedule for payment of fee for the entire programme  
Without fine - 15<sup>th</sup> July & 1<sup>st</sup> February  
With fine - 30<sup>th</sup> August & 1<sup>st</sup> December
- No. of Fee waivers granted with amount and name of students

1. For the student who secured above 1050 in 12<sup>th</sup>/450 in 10<sup>th</sup> – 100% fee waived.
  2. For the student who secured 1000 in 12<sup>th</sup>/400 in 10<sup>th</sup> 50% Fee waived.
  3. For the student who secured 300 marks in 10<sup>th</sup>/850 in 12<sup>th</sup> 1000/semester will be waived in their Fee.
  4. Students with Sports Quota in above District level , will be waived Rs.1000/ semester Fee waived.
- Number of Scholarships offered by the Institution, duration and amount
    1. Post Metric Scholarships for SC/ST – Rs. 30000/ year
  - Criteria for fee waivers / scholarship  
SC/SC students need not to pay any fee, Their Fee will be paid by Government through scholarship.
  - Estimated cost of Boarding and lodging in Hostels – Not Applicable

## 10. Admission:

- Number of seats sanctioned with the year of approval

S.No	Courses	Number of seats sanctioned
1	DCE	60
2	DME	120
3	DAE	60
4	DEEE	60
5	DECE	60

- Number of Students admitted under various categories each year in the last three years

Categories	OC	BC	BC(M)	BC©	MBC/DNC	SC/ST
DCE	4	6	-	-	3	10
DME	10	53	3	-	17	57
DAE	-	6	-	-	-	16
DEEE	7	14	-	-	9	30
DECE	4	5	-	-	2	26

- Number of applications received during last two years for admissions under Management Quota and number admitted  
450 Applications received admissions under Management Quota – 220/year

## **11. Admission Procedure**

- Mention the admission test being followed, name and address of the Test Agency and its URL(website) - Nil
- Number of seats allotted to different Test Qualified candidate separately (AIEEE / CET (State conducted test / University tests /CMAT/GPAT)/Association conducted test) – Nil
- Calendar for admission against Management/vacant seats: As per DOTE Norms
- Last date of request for applications : 1<sup>st</sup> June every year
- Last date of submission of applications : 11<sup>th</sup> June every year
- Dates for announcing final results: 17<sup>th</sup> June every year
- Release of admission list ( main list and waiting list shall be announced on the same day) : 17<sup>th</sup> June every year
- Date for acceptance by the candidate (time given shall in no case be less than 15 days) : 27<sup>th</sup> June every year
- Last date for closing of admission : 30<sup>th</sup> June every year
- Starting of the Academic session : 3<sup>rd</sup> July every year
- The waiting list shall be activated only on the expiry of date of main list : Yes
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified : 100% refund.

## **12. Criteria and Weight ages for Admission**

- Describe each criterion with its respective weight ages i.e. Admission test, marks in qualifying examination etc - Marks in qualifying examination
- Mention the minimum level of acceptance, if any – 210/500
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years – 210/500
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted – yes

## **13. List of Applicants**

- List of candidate whose applications have been received along with percentile/percentage score for each of the quality examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats.



#### 14. Results of Admission Under Management seats/Vacant scats

- Composition of selection team for admission under Management Quota with the brief profile of members(This information be made available in the public domain after the admission process is over)

Principal

Department HOD's

- Score of the individual candidate admitted arranged in merit – Based on 10<sup>th</sup> First year and Based on 12<sup>th</sup> Lateral Entry.
- List of candidate who have been offered admission

S.No	Name	Department
1	HARISHKARAN K	DCE I
2	PRAVEEN J K	DCE I
3	RAJESH R	DCE I
4	RAMESH P	DCE I
5	SRINATH V	DCE I
6	AJAY P	DME I
7	ARULDOSS B	DME I
8	DAMODARAN M	DME I
9	GOWTHAMAN S	DME I
10	GUNAL B	DME I
11	KABILAN K	DME I
12	KAILASH B	DME I
13	MADHAVAN A	DME I
14	MAHESHWARAN S	DME I
15	MANIMARAN N	DME I
16	MATHANKUMAR A	DME I
17	MOHANRAJ B	DME I
18	NAVEENKUMAR R	DME I
19	PRAKASH T	DME I
20	PRAVEEN B	DME I
21	RAJKIRAN R	DME I
22	SANJEEVI S	DME I
23	SENTHAMILSELVAN R	DME I
24	HARIHARAN M	DME I
25	JAYASURYA R	DME I
26	JERUNRAJ S	DME I
27	MAKESHWARAN A	DME I
28	SRIGOBAN A	DME I
29	VISWA V	DME I
30	NALLATHAMBI K	DEEE I

S.No	Name	Department
31	<b>RANJITH C</b>	DEEE I
32	<b>SRIRAM B</b>	DEEE I
33	<b>BALAKUMAR S</b>	DECE I
34	<b>BAMA K</b>	DECE I
35	<b>JOTHIKA K</b>	DECE I
36	<b>KEERTHIKA K</b>	DECE I
37	<b>SWAMINATHAN N</b>	DECE I
38	<b>VAITHEESHWARI R</b>	DECE I
39	<b>JAYAPRIYA P</b>	DME I
40	<b>SARANYA K</b>	DME I
41	<b>AANANTH V</b>	DME I
42	<b>ARJUNAN T</b>	DME I
43	<b>ARULRAJ S</b>	DME I
44	<b>ARUNKUMAR A</b>	DME I
45	<b>BALAMURUGAN V</b>	DME I
46	<b>DEEPANRAJ R</b>	DME I
47	<b>DHINAKARAN S</b>	DME I
48	<b>LOKITH R</b>	DME I
49	<b>MATHAVAN R</b>	DME I
50	<b>MATHESH M</b>	DME I
51	<b>RAHUL S</b>	DME I
52	<b>AANANTH V</b>	DME I
53	<b>ARJUNAN T</b>	DME I
54	<b>ARULRAJ S</b>	DME I
55	<b>ARUNKUMAR A</b>	DME I
56	<b>BALAMURUGAN V</b>	DME I
57	<b>RANJITH S</b>	DME I
58	<b>THIRUSELVAN B</b>	DME I
59	<b>VIGNESH R</b>	DME I
60	<b>VINITH K</b>	DME I
61	<b>NERUJI S</b>	DME I
62	<b>AUGUSTINJABARAJ A</b>	DEEE I
63	<b>GANESH S</b>	DEEE I
64	<b>KARTHICK K</b>	DEEE I
65	<b>KARTHIKEYAN G</b>	DEEE I
66	<b>KAVIYARASAN V</b>	DEEE I
67	<b>KIRUPAKARAN E</b>	DEEE I
68	<b>MANIKANDAN G</b>	DEEE I
69	<b>NAVEENKUMAR C</b>	DEEE I
70	<b>PRAVEEN S</b>	DEEE I
71	<b>VASANTHAKUMAR D</b>	DEEE I
72	<b>VIGNESH J</b>	DEEE I
73	<b>VIMALRAJ V</b>	DEEE I
74	<b>DHIVYADHARSHINI M</b>	DECE I
75	<b>MANJUSHA M</b>	DECE I
76	<b>SWETHA D</b>	DECE I
77	<b>VAISHNAVI S</b>	DECE I
78	<b>ABIMANI</b>	DME II
79	<b>AJITH KUMAR S</b>	DME II
80	<b>ARAVINDH E</b>	DME II

81	<b>ARAVITHAN R</b>	DME II
82	<b>ARIVALAGAN R</b>	DME II
83	<b>ASAI MANI</b>	DME II
84	<b>BALA MURUGAN G</b>	DME II
85	<b>DINAKARAN</b>	DME II
86	<b>GUNANITHISH D</b>	DME II
87	<b>JAYASURYA M</b>	DME II
88	<b>JAYASURYA S</b>	DME II
89	<b>KAJENDIRAN A</b>	DME II
90	<b>KANNAPRAKASH R</b>	DME II
91	<b>MAHESH P</b>	DME II
92	<b>MANIKANDAN I</b>	DME II
93	<b>MARUVARASAN A</b>	DME II
94	<b>PRAVEEN G</b>	DME II
95	<b>RAGUL M</b>	DME II
96	<b>RAJESH KANNAN R</b>	DME II
97	<b>RAMAKRISHNAN R</b>	DME II
98	<b>SANJAI R</b>	DME II
99	<b>SANTHOSH R</b>	DME II
100	<b>SARGUNAM M</b>	DME II
101	<b>SATHISH K</b>	DME II
102	<b>SUGUNESHWARAN A</b>	DME II
103	<b>VENKATESH S</b>	DME II
104	<b>VIGNESH T</b>	DME II
105	<b>VINOTH S</b>	DME II

- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate.
- List of the candidate who joined within the date,

- **15. Information of Infrastructure and other Resources Available**

- Number of class rooms and size of each – 18 Rooms

Area - 11Room – 67.2 Sq.m - each

4 Room - 87 Sq.m - each

3 Room - 93.8 Sq.m – each

**Totally 18 Rooms**

- Number of Tutorial rooms and size of each – 5 Rooms – 44 Sq.m - each
- Number of Laboratories and size of each – 14 Labs – 157 Sq.m - each
- Number of Drawing halls with capacity with each – 2 Halls – 199.2 Sq.m - each
- Number of Computer Centers with capacity of each – 1 Hall – 151 Sq.m
- Central Examination facility, Number of rooms and capacity of each – All class rooms & Drawing halls
- Barrier Free Built Environment for disabled and elderly persons – Ramp provided in all building
- Occupancy Certificate - Available
- Fire and Safety Certificate - Available
- Hostel Facilities – Nil

- **Library**

- Number of library books/Title/Journals available(program-wise)
  - Books - 7255
  - Titles - 1259
  - Journals - 20
- E-library facilities – 12 System with internet facilities

- **Laboratory and workshop**

- List of Major Equipment/Facilities in each Laboratory/Workshop – As per DOTE Norms
- List of Experimental setup in each Laboratory /Workshop – As per DOTE Norms

- **Computing Facilities**

- Internet Bandwidth – 100 MBPS
- Number and configuration of system – 42 Systems

- Total number of system connected by LAN – 41+1
- Major software packages available – Windows XP, C, C++, Java, AUTOCAED, Stad pro, ANSIS, Master CAM , MAT Lab, Simulation Lab, Delta, VLSI, Embedded System, Fanuc Operating System etc...
- Special purpose facilities available
  
- **List of Facilities Available**
- Games and Sports Facilities – Volley Ball, Kabadi and Cricket
- Extra-Curricular Activities – JRC, RED RIBBON CLUB
- Soft skill Development Facilities – Interview Guidance, Learning skill
  
- **Teaching Learning Process**
- Curricula and Syllabus for each of the programmes as approved by the University - As per DOTE Norms
- Academic Calendar of the University – Yes provided
- Academic Time table with the name of the faculty members handling the course - Yes provided
- Teaching Load of each Faculty – 20 Hrs / week
- Internal Continuous Evaluation System and place - Yes provided
- Students assessment of Faculty, System in place - Yes provided
  
- **Special Purpose**
- Software, all design tools in case – Not applicable
- Academic Calendar and frame work – Not applicable

**16. Enrollment of Students in the last 3 years – Yes Attached**

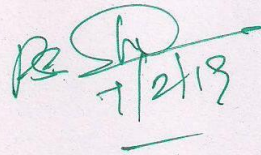
**17. List of Research projects / Consultancy Works**

- Number of projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry linkage
- MoUs with industries (minimum 3)

**18. LoA and subsequent EoA till the current Academic year – Yes Provided**

**19. Accounted audited statement for the last three years – Yes provided**

**20. Best Practices adopted, if any – Special Courses and Special Practices are given to the students to Enhance their Employability .**

  
7/2/19

**PRINCIPAL**  
SADASIVAM KATHIRKAMAVALLU  
POLYTECHNIC COLLEGE  
27 SERUMANGALAM  
MANNARGUDI